

MAJOR SUBDIVISION PLATS (3+ LOTS)

- ✿ Major plats shall be reviewed by the Planning & Codes Director, Ambre Torbett, and submitted to the Planning Commission for preliminary and final plat approval, prior to recordation. Please complete the application.
- ✿ The submittal for major subdivision plats, consisting of three or more lots and/or proposed dedication of roads, shall be the 15th of every month, prior to the Planning Commission meeting. The director shall review the plat for any corrections. Resubmittals shall be turned back in no later than the Friday before the official Planning Commission meeting.
- ✿ The Planning Commission meeting is held on the third Tuesday of every month at 6PM. Upon final plat approval, the plat shall be signed by the Secretary of the Planning Commission.

Please refer to the Subdivision Regulations for all applicable requirements and signatures prior to submittal.

MINOR SUBDIVISION PLATS (2 LOTS)

- ✿ The director shall review all minor subdivision plats, consisting of 2 lots only along an existing public road.
- ✿ Upon approval from all applicable public agencies (Tennessee Dept. of Environment & Conservation or City Sewer; Highway Dept; and Utility Provider), 911 Addressing, owners, surveyor, etc. the Secretary of the Planning Commission, shall be the last to sign the final plat – NO EXCEPTIONS.
- ✿ Minor final plats should be submitted electronically for review PRIOR to obtaining signatures in case there are corrections needed. Submit to the director at planning@sullivancountytn.gov. This will ensure efficiency in review and save money on printing.